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Our ref: PDH/SG
Ask for: Peter Hughes
Date: 24th October, 2022

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre, on Thursday 3rd November, 2022 at 6.00 p.m.

Yours faithfully,

PETER HUGHES
Clerk

A G E N D A

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**
To consider the minutes of the meeting held on the 6th October, 2022
6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of a meeting of Burnhope Parish Council held on Thursday 6th October 2022 in Burnhope Community Centre at 6:00 pm.

Present:

Councillor D. Coates - Chair

Councillors J. Box, L. Clarke, B Henderson, S. J. McCormick, and I. McKeag.

In Attendance

County Councillors M. McGaun and D. Oliver, and Alderman O. Johnson

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors T. Clarke, P. Luther, C. McCulloch, T. Metcalf, G. Smith. and PCSO A. Tonge.

Police Report

The Clerk read out the following Police Report:

<u>Category</u>	<u>Number of Incidents</u>
Transport	3
Public Safety	9
Anti-Social Behaviour	6
Alcohol Related	2
Domestic Incidents	1
Vulnerable Adult / Child	9
Mental Health	2
Drug Related	0
Total	32

Partnership Report

Councillor Henderson referred to the recent theft of equipment from the allotments and explained that allotment holders were investigating the purchase of security cameras.

It was hoped that arrangements would soon be made for a Partnership meeting.

Community Centre Report

Councillor Box reported that the Lunch Club continued to be successful with approximately forty people attending.

It was hoped to establish a "Warm Hub" in the Centre. This will be organised by "Churches Together."

Minutes

Resolved that the Minutes of the meeting of Burnhope Parish Council held on Thursday 1st September 2022 be approved as a correct record.

Finance Report

The Clerk reported that the following payments had been made since the last meeting of the Council:

Description	Amount
	£
British Gas - Standing Charge for electricity for Christmas Tree Lights	13.45
T. Kernahan – Web Duties	46.10
P. D. Hughes – Salary and Pre-Planning Enquiry Fee	375.00
HMRC – Clerk Tax	90.00
A, Childs – Knotweed contribution	480.00
Total	1004.55

Correspondence

The Clerk reported upon the following items of correspondence:

- A. Childs – Re Knotweed removal
- Durham County Council – Re pre-application Planning Enquiry relating to Play Equipment.
- Durham County Council –Re Cooperative Terrace – unadopted road.
- Durham County Council –2023/2024 Budget Planning.
- Durham County Council –Re possible Tree Planting Scheme to address the climate emergency. The proposal is to plant trees on the former football field to the rear of the Garage Bar and Grille.
Following discussion Members **Agreed** in principle to the scheme subject to consultation with the wider community.
- County Councillor M. McGaun re proposed housing development at Greenwood Avenue. The project is still in the development stage. It is impossible to provide a “delivery date” for the scheme

Christmas Tree

The Clerk to contact Durham County Council re dressing the Christmas Tree with lights.

Remembrance Sunday

The Chair reminded Members that, in 2022, Remembrance Sunday falls on 13th November.

Date of next meeting

The next Ordinary meeting of Burnhope Parish Council will be held on Thursday 3rd November 2022 in Burnhope Community Centre at 6:00 pm.