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Our ref: PDH/SS
Ask for: Peter Hughes
Date: 27th September, 2021

Dear Councillor.

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre, on Thursday 7th October, 2021 at 6.00 p.m.

Yours faithfully,

PETER HUGHES
Clerk

A G E N D A

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**
To consider the minutes of the meeting held on the 2nd September, 2021
6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of a meeting of Burnhope Parish Council held on Thursday 2nd September 2021 in Burnhope Community Centre at 6:00 pm.

Present:

Councillor D. Coates, Chair
Councillors J. Box, L. Clarke, B. Henderson, S.J. McCormick, C.J. McCulloch, I. McKeag, T, Metcalf and G. Smith.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors T. Clarke and P. Luther, County Councillor D, Oliver and PCSO Tonge.

Police Report:

The Clerk read out the following Police Report:

<u>Category</u>	<u>Number of Incidents</u>
Transport	3
Public Safety	14
Anti-Social Behaviour	4
Alcohol Related	7
Domestic Incidents	2
Vulnerable Adults / Child	9
Mental Health	3
Total	42

PCSO Tonge had explained that, in an effort to improve the situation regarding anti-social behaviour, he is hoping to visit the school in the next few weeks to speak with the children and hammer home the message about ASB and the impact it can have.

Partnership Report

Councillor Henderson presented the following report:

- Vandals have damaged fencing around the allotments and have stolen vegetables and fruit.
- Skate Park has not been well used during recent months.
- Damage has been caused to the support boards at the play area

Community Centre Report

Councillor Box submitted the following report:

- The first Lunch Club was attended by 27 people. Future Lunch Club meetings will be held on the first Wednesday of each month,
- The Toddler Group starts on Tuesday 7th September 2021 and will meet every Tuesday from 9.15 to 11.30 a.m.
- One of the Community Centre's Trustees will be having a clothing collection for Afghan refugees.
- The post of Village Community Connector is currently advertised.

Minutes

Resolved that the Minutes of the Meeting of Burnhope Parish Council held on 1st July 2021 be approved as a correct record subject to the following amendment:

"Teddy Bears' Picnic" organised by the Community Centre and funded by the Area Action Partnership

Finance Report

The Clerk reported that the following payments had been made since the last meeting of the Council:

Description	Amount
	£
British Gas - Standing Charge for electricity for Christmas Tree Lights	11.86
Garage Bar and Grille – Fitting of Defibrillator	110.00
British Gas - Standing Charge for electricity for Christmas Tree Lights	12.25
T. Kernahan – Web duties	58.56
Total	192.67

Planning Matters

The Clerk reported that he had consulted with the Chair on three Planning Applications during the recess. No objections were raised to the applications.

The Chair reported that, recently, surveyors had been working on the Greenwood Avenue site and marking the positions of mains services.

Audit of Accounts 2020/2021

The Clerk reported that Mazars had now completed the Audit of Accounts for the financial year ending 31st March 2021, which included the Certified Annual Governance and Accountability Returns.

The External Auditor's Certificate and Report (details of which were given to Members of the Parish Council by the Clerk) was also included. There were no matters to draw to the attention of the Council.

Resolved that the information relating to the Audit of Accounts for the year ending 31st March 2021 as detailed above be approved and accepted.

Correspondence

The Clerk reported the receipt of the following items of correspondence:

- Durham County Council – Case No. 359841879 re damaged fencing at Fair View / Beech Grove, Burnhope.
- County Durham Association of Local Councils – Queen's Platinum Jubilee.
- Lanchester Parish Council – Re Queen's Platinum Jubilee and permanent sighting of Beacon. **Agreed that** Burnhope Parish Council agree to hold a joint event on 2nd June 2022 with Lanchester Parish Council.
- Durham County Council –re new appointment to Clean and Green Team. Graham Cozens to replace Martin Briscoe. New contact No. is 03000 265597. Communities can apply for 200 bulbs to plant. **Agreed** to inform the Toddler Group and David Brockington.
- Durham County Council – Re overgrown path No. 17, South View, Burnhope. The requested work has now been completed.
- North East Ambulance Service – Re weekly inspection of Defibrillator. The Chair advised the meeting that a number of people had now been trained to use the Defibrillator. Further training sessions were being organised. On behalf of the Council the Chair thanked the owners of the Garage Bar and Grille for the supply of electricity to the Defibrillator.
- K. Reynoldson – Re request for financial assistance for Burnhope Junior Cricket Team to fund new training equipment for the 2022 season. **Agreed** to donate £500. (Councillor G. Smith declared an interest in this matter).

Pit Wheel -Coal Tub

The Chair advised the meeting that the coal tub would soon be removed for renovation. The work is to be carried out at Maiden Law.

Public Seat – Langley Lane

Concrete base to be installed soon and the seat will be installed in the next few weeks.

Bus Services

Councillor McCormick advised the meeting that Go North East had discontinued their Burnhope Service. A new bus service, provided by a new operator, is to begin on Monday 6th September 2021. The service will have a similar timetable to the previous service.

Burnhope Crossroads

The Chair advised the meeting that, yet another accident had occurred at the crossroads. Councillor Smith reported that the advisory electric signage for this location had been ordered by Durham County Council.

Date of next meeting

The next meeting of Burnhope Parish Council will be held on Thursday 7th October 2021 at 6:00 p.m. in Burnhope Community Centre