



Our ref: PDH/SG  
Ask for: Peter Hughes  
Date: 17<sup>th</sup> March, 2023

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre on **Thursday 6th April, 2023** at 6.00 p.m.

Yours faithfully,

**PETER HUGHES**  
**Clerk**

## **A G E N D A**

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**  
To consider the minutes of the meeting held on Thursday 2<sup>nd</sup> March, 2023.
6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of a meeting of Burnhope Parish Council held on Thursday 2<sup>nd</sup> March 2023 in Burnhope Community Centre at 6:00 pm.

Present:

Councillor D. Coates - Chair

Councillors J. Box, L. Clarke, S. J. McCormick, C. McCulloch, T. Metcalf and G. Smith.

In Attendance

County Councillors M. McGaun, Alderman O. Johnson and PCSO A. Tonge.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors, T. Clarke, B. Henderson, P. Luther, I. McKeag and County Councillor D. Oliver.

Police Report

PCSO Tonge reported the following and highlighted the main problem of "Off Road Bikes / Scooters":

Category	Month
	Feb. 2023
Transport	12
Public Safety	10
Anti-Social Behaviour	2
Alcohol Related	10
Domestic Incidents	6
Vulnerable Adult / Child	10
Mental Health	1
Drug Related	1
<b>Total</b>	<b>52</b>

Partnership Report

Councillor S. J. McCormick, reported that, a meeting had been held on 27<sup>th</sup> February with representatives of a number of organisations present. Work has started on the next issue of the "Burnhope Wheel."

Community Centre Report

Councillor Box advised that all groups are going well and that the Warm Hub is a success.

Minutes

**Resolved** that the Minutes of the meeting of Burnhope Parish Council held on Thursday 2<sup>nd</sup> February 2023 be approved as a correct record.

## **Finance Report**

The Clerk reported that the following payments had been made since the last meeting of the Council:

Description	Amount
	£
British Gas - Electricity for Christmas Tree Lights	13.25
T. Kernahan – Web Duties	46.10
HMRC - Clerk Tax	90.00
P.D. Hughes - Salary	360.00
<b>Total</b>	<b>509.35</b>

## **Planning Matters**

The Clerk reported on the following:

Planning Application 22/1769 – Solar Farm, land to the east of Edge Lane, Burnhope. To be considered by the Planning Committee on 7<sup>th</sup> March 2023. Letter from Mr. J. Gray read out to the meeting regarding the above development.

The Clerk reported the receipt of a brochure in respect of the proposed Annfield Solar Farm.

## **Proposed Policies**

The Clerk invited Members to adopt the following policies previously circulated:

- Health and Safety Policy
- Safeguarding Policy for Children and Young People.
- Safeguarding Policy for Vulnerable Adults.

**Resolved** that the Parish Council formally adopts the policies detailed above.

## **Correspondence**

The Clerk reported on the following items of correspondence:

- Community Fund – Receipt of Application for Funding.
- County Durham Association of Local Councils – Big Spring Clean
- Durham County Council – Tree Planting former football field.
- County Durham Association of Local Councils – Mazars reappointed as Auditors.
- County Durham Association of Local Councils– Section 137 Expenditure limit for 2023/2024
- T. P. Jones — increase in Payroll fees.

## **County Councillor issues to be followed up.**

- Gate to football field – no lock – removed by Quad bikers.
- Inside wood adjacent to pond – damage to fencing. Reported to Ranger but no response to e-mails.
- Advisory 30 mph signs at crossroads

## **Date of next meeting**

The next meeting of Burnhope Parish Council will be held on Thursday 6<sup>th</sup> April 2023 in Burnhope Community Centre at 6:00 pm.