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Our ref: PDH/SG  
Ask for: Peter Hughes  
Date: 22<sup>nd</sup> April, 2022

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre, on Thursday 5<sup>th</sup> May, 2022 at the conclusion of the Annual Meeting.

Yours faithfully,

**PETER HUGHES**  
Clerk

## A G E N D A

1. APOLOGIES FOR ABSENCE
2. POLICE REPORT
3. PARTNERSHIP REPORT
4. COMMUNITY CENTRE REPORT
5. MINUTES  
To consider the minutes of the meeting held on the 7<sup>th</sup> April, 2022
6. FINANCE REPORT
7. PLANNING MATTERS
8. CORRESPONDENCE

Minutes of a meeting of Burnhope Parish Council held on Thursday 7<sup>th</sup> April 2022 in Burnhope Community Centre at 6:00 pm.

Present:

Councillor D. Coates - Chair  
Councillors L. Clarke, S. McCormick, I. McKeag, T. Metcalf and G. Smith.

In Attendance

County Councillors M. McGaun and D. Oliver, and Alderman O. Johnson.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors J. Box, T. Clarke, B. Henderson, P. Luther, and C. McCulloch and PCSO A. Tonge.

Police Report

The Clerk read out the following Police Report:

<u>Category</u>	<u>Number of Incidents</u>
Transport	4
Public Safety	12
Anti-Social Behaviour	4
Alcohol Related	2
Domestic Incidents	2
Vulnerable Adults / Child	7
Mental Health	3
Drug Related	0
<b>Total</b>	<b>34</b>

Partnership Report

There was no report.

Community Centre Report

- The Chair reported that activities within the Community Centre continued to pick up.
- The Lunch Club has been highly successful but, sadly, the company which does the catering is closing down. Efforts are being made to find another caterer.
- Members were advised that Councillor Box had been appointed to the AAP Board as a Public Representative.

### Minutes

**Resolved** that the Minutes of the Meeting of Burnhope Parish Council held on 3<sup>rd</sup> March 2022 be approved as a correct record.

### Finance Report

The Clerk reported that the following payments had been made since the last meeting of the Council:

Description	Amount
	£
British Gas - Standing Charge for electricity for Christmas Tree Lights	10.27
T. P. Jones – Payroll	76.90
A. Gibson – bedding plants	10.00
T. Kernahan – Web duties	46.10
<b>Total</b>	<b>143.27</b>

### Correspondence

The Clerk reported upon the following items of correspondence:

- Durham County Council – BACS Remittance - Precept and Local Council Tax Support Scheme.
- County Durham Association of Local Councils – Audit 2021 / 2022.
- Durham County Council – Update re new play equipment . Members were advised that following an inspection of the current play equipment there are serious safety concerns relating to the Toddler Multi Play Unit. The Parish Council has been advised to remove the Play Unit as soon as possible. **Agreed** that the play equipment in question be removed as soon as possible.
- Durham County Council – Refuse and Re-cycling routes reorganisation . Changes to Burnhope collections.
- Durham County Council – Signage Peth Bank reset.
- Durham County Council Order placed for chicane repairs.
- Durham County Council – Re progress re Greenwood Avenue housing development.
- Durham County Council – Advice Notice re Street Parties for Queen’s Platinum Jubilee.

### Date of next meeting

The next meeting of Burnhope Parish Council will be held on Thursday 5<sup>th</sup> May 2022 in Burnhope Community Centre at the conclusion of the Annual Meeting.