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Our ref: PDH/SG
Ask for: Peter Hughes
Date: 22nd December, 2021

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre, on Thursday 3rd February, 2022 at 6.00 p.m.

Yours faithfully,

PETER HUGHES
Clerk

A G E N D A

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**
To consider the minutes of the meeting held on the 2nd December, 2021
6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of a meeting of Burnhope Parish Council held on Thursday 2nd December 2021 in Burnhope Community Centre at 6:00 pm.

Present:

Councillor J. Box, Vice-Chair - in the Chair
Councillors B. Henderson, P. Luther, S. McCormick, C.J. McCulloch, I. McKeag and G. Smith.

In Attendance

County Councillors D. Oliver and M. McGaun and Alderman O. Johnson.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors D. Coates and T. Metcalf.

Police Report

The Clerk read out the following Police Report:

<u>Category</u>	<u>Number of Incidents</u>
Transport	4
Public Safety	9
Anti-Social Behaviour	8
Alcohol Related	4
Domestic Incidents	1
Vulnerable Adults / Child	8
Mental Health	3
Drug Related	0
Total	37

It was agreed that the County Councillors should arrange a meeting with the PCSO and other agencies to discuss Anti-Social Behaviour in the village. The Parish Council to be represented at the meeting by the Chair and Vice Chair.

Partnership Report

Nothing to report.

Community Centre Report

Councillor Box advised that:

- The Burnhope Miners' banner had now been placed in a large display cabinet in the Centre.
- The Christmas Fayre had been a great success.
- Christmas dinner is to be held on Friday 10th December 2021.
- St. Johns Church is to hold a Christmas Fayre on 4th December 2021. In addition the Church is to hold a number of services, including an evening Carol Service, in the Centre.
- Councillor S. McCormick asked about the Banner Group and said that she would be willing to join the Group / Committee. Alderman Johnson said that he would raise the matter with the Committee.

Minutes

Resolved that the Minutes of the meeting of Burnhope Parish Council held on 4th November 2021 be approved as a correct record.

Councillor S. McCormick referred to the Heritage Walks minute and advised that a meeting was to be held with Kieron Young on Sunday 12th December 2021.

Finance Report

The Clerk reported that the following payments had been made since the last meeting of the Council:

Description	Amount
	£
British Gas - Standing Charge for electricity for Christmas Tree Lights	12.25
T. Kernahan – Web duties	46.10
T. Kernahan – Web duties	92.20
D. Reed – Installation of Public Seat	420.00
HMRC - Clerk Tax	90.00
P.D. Hughes – Salary / expenses	774.40
Total	1434.95

Parish Precept 2022/23

The Clerk reported the receipt of correspondence from Durham County Council providing details of the Parish Tax Base, together with a request for the Parish Precept for the financial year 2022/2023. The Local Tax Reduction Scheme Grant for 2022/2023 is £573.

The Clerk then provided details of the Parish Council's overall financial position including future expenditure.

Resolved that the Parish Council agrees to a Precept in the sum of £7,500 for the financial year 2022/2023.

Skate Park

Councillors McKormick and McCulloch suggested that, as the Parish Council was examining the possible upgrade of the play area, consideration should be given to the transfer of the Skate Park from its current location where it is permanently locked. The Skate Park could then form part of an overall upgrade of the facilities. Members felt that this was worthy of consideration as matters progress.

Both County Councillors said that they could contribute to any upgrade in addition to the Parish Council contribution and any successful grant applications.

Durham County Council Code of Conduct

The Clerk referred to correspondence from County Durham Association of Local Councils in relation to the formal adoption of the Durham County Council Code of Conduct (copies circulated).

Resolved that Burnhope Parish Council formally adopts the Durham County Council Code of Conduct.

Date of next meeting

The next meeting of Burnhope Parish Council will be held on Thursday 3rd February 2022 at 6:00 p.m. in Burnhope Community Centre.