



..  
..  
..  
..

Our ref: PDH/SG  
Ask for: Peter Hughes  
Date: 20<sup>th</sup> November, 2020

Dear Councillor,

Your attendance is invited at the virtual meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held via Zoom at 6.00 p.m. on **Thursday, 3<sup>rd</sup> December, 2020**. (NB please join the meeting by 5.50 p.m.)

Yours faithfully,

**PETER HUGHES**  
**Clerk**

### **AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**

To consider the minutes of the meeting held on 5<sup>th</sup> November, 2020.

6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Meeting ID – 2221924487

Password – 5yurr9

Minutes of a Remote (Zoom) meeting of Burnhope Parish Council held on Thursday 5<sup>th</sup> November 2020 at 6:00 p.m.

Present:

Councillor D. Coates (Chair)

Councillors J. Box, A. Gibson, B. Henderson and G. Smith.

In attendance:

County Councillor J. Considine.

Apologies for Absence:

Apologies for absence were submitted on behalf of Councillors H. Barron, K. Barron, F. Dawson, P. Luther, I. McKeag and T. Metcalf together with County Councillor O. Johnson.

Audit of Accounts 2019/2020

The Clerk reported that Mazars had now completed the Audit of Accounts for the financial year ended 31<sup>st</sup> March 2020, which included the Certified Annual Governance and Accountability Returns.

The External Auditor's Certificate and Report (details of which were given to Members by the Clerk) was also included. There were no matters to draw to the attention of the Council.

**Resolved** that the information relating to the Audit of Accounts for the year ending 31<sup>st</sup> March 2020 as detailed above be approved and accepted.

Partnership Report

Councillor Henderson that the insurance premium relating to the allotments had been paid.

Community Centre Report

Councillor Box advised that the Community Centre was closed due to the Covid 19 pandemic lockdown and that the Coordinator had been furloughed.

Area Action Partnership

Councillor Box reported that discussions had taken place with Homes England re possible development of the Greenwood Avenue site.

Minutes

**Resolved** that the Minutes of the meeting of Burnhope Parish Council held on 1<sup>st</sup> October 2020 be approved as a correct record.

## Finance Report

The Clerk reported that the following payments had been made since the last meeting of the Council:

Description	Amount
	£
British Gas – Electricity supply for Christmas Tree	31.81
Marmax – seat / planter	666.24
T. Kernahan – Web duties	46.10
A. Gibson - Plants	36.60
<b>Total</b>	<b>780.75</b>

## Correspondence

The Clerk reported the receipt of the following items of correspondence:

- County Durham Association of District Councils – Remembrance Sunday Covid arrangements.
- County Durham Association of District Councils – Adoption of County Durham Plan.
- Durham County Council - Footpath No. 40.
- Burnhope Methodist Church – Thank you for donation.
- St. John’s Church - Thank you for donation.

## Remembrance Sunday

The Chair advised the Meeting that the service would be short i.e. the laying of wreaths and the reading of the Roll of Honour.

## Christmas Tree

It was agreed that 3<sup>rd</sup> December 2020 should be the date when the Christmas Tree lights were switched on.

## Burnhope Crossroads

County Councillor Considine reported that she had met an officer of the County Council to discuss the possibility of a flashing sign in the location.

## Greenwood Avenue Site

The Clerk to report the use of motorcycles etc. on the site and around the village generally.

## Date of next meeting

The next Remote (Zoom) meeting of Burnhope Parish Council will be held on Thursday 3<sup>rd</sup> December 2020 at 6:00 p.m.